



Proactive Disclosure Manual
under the Right to Information Act, 2005

VILLAGE PANCHAYAT OF SHRISTHAL
CANACONA-GOA

Chapter 1 - Section 4(1)(b)(i) of the Right to Information Act, 2005

Particulars of Organization, Functions, and Duties

I. Name and Address of the Village Panchayat

Village Panchayat :- Shristhalcanacona Goa

Address: Shristhalcanacona Goa

Pin Code: 403702

Telephone No.: 0832-2633380/7620169508

Email id: vpskrishthal380@rediffmail.com

Official Village Panchayat website: - <https://villagepanchayatshristal.com/>

II. Office Timings of the Village Panchayat

Morning: 10.00 a.m. to 01.00 p.m.

Afternoon: 02.00 p.m. to 05.30 p.m.

Lunch Break: 01.00 p.m. to 02.00 p.m.

Every Sunday and 2nd Saturday Holiday

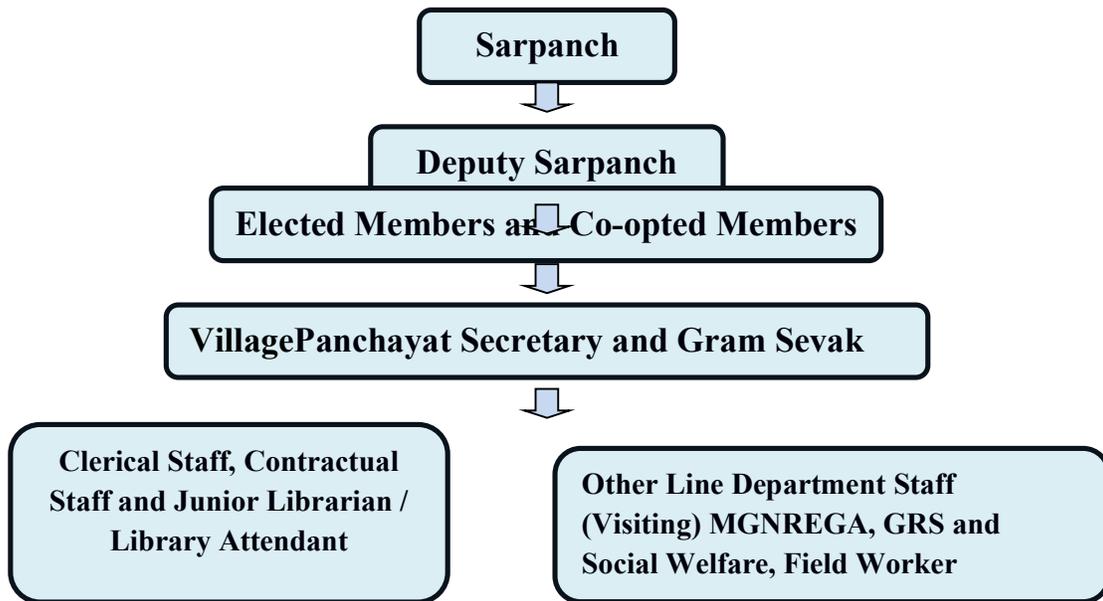
III. Brief History and Formation of the Village Panchayat

Shristhal is a Village in Canacona Taluka in South Goa District of Goa State, India. It is located 37 KM towards South from District head quarters Margao. 70 KM from State capital Panaji. Shristhal Pin code is 403702 and postal head office is Canacona. Shristhal is surrounded by Uttar Kannad Taluk towards South, Karwar Taluk towards South, Quepem Taluk towards North, Salcete Taluk towards North. Karwar, Curchorem, Cacora, Madgaon, Margao are the nearby Cities to Shristhal. It is near to Arabian sea. There is a chance of humidity in the weather. Demographics of Shristhal Konkani is the Local Language here. Category of classification of this Panchayat fall under "B".

IV. Functions,Duties and Powers of the Village Panchayat

The Village Panchayat shall exercise the Functions, Duties and Powers listed under the Goa Panchayat Raj Act, 1994 and Gram Panchayat Rules 1996.

V. Organisational Structure of the Village Panchayat



Chapter 2 - Section 4 (1)(b)(ii) of the Right to Information Act, 2005

Powers and Duties of all Elected Representatives and Employees

I. Powers and Duties of the Sarpanch

The Powers and Duties of the Sarpanch are as follows:

General Power (Section 64):

- (i) To convene the meeting of the Panchayat
- (ii) To have access to the records of the Panchayat
- (iii) To exercise supervision and control over the acts of the officers and employees of the Panchayat
- (iv) To incur expenditure not exceeding rupees five thousand per month on any matter in an emergency and in the public interest
- (v) To recommend or not sanction any kind of leave to all the officers and employees of the Panchayat, including the Gram Sevak
- (vi) To place all the correspondence received from the Government, Director, and Chief Executive Officer before the meeting of the Panchayat
- (vii) To hold regular Gram Sabha and other meetings of the Panchayat
- (viii) To recover the tax, fees, and other dues from the defaulters of the Panchayat
- (ix) To place the audit report before the meeting of the Panchayat and ensure its due compliance
- (x) To stop any unauthorised construction erected in the Panchayat area notwithstanding anything contained in sub-section (3) of section 66 of the Goa Panchayat Raj Act, 1994 and place the matter immediately before the ensuing meeting of the Panchayat for taking a suitable decision
- (xi) To remove encroachment and obstruction upon public property, streets, drains, and open sites not being private property
- (xii) To ensure due compliance with the provisions of the Goa Panchayat Raj Act, 1994
- (xiii) To comply with the directions/instructions issued by the Director, Chief Executive Officer, Deputy Director, or Block Development Officer

- (xiv) To convene a meeting with a notice of twenty-four hours if, in his opinion, the immediate execution of any work or doing of any act which requires the sanction of a committee or of the Panchayat is necessary for the public interest

Executive Powers (Section 47-A):

- (xv) To implement the programme of welfare schemes and other developmental works
- (xvi) To execute and implement the resolution passed by the Panchayat on the matters not specified in section 47 of the Goa Panchayat Raj Act, 1994

II. Powers and Duties of the Deputy Sarpanch:

The Deputy Sarpanch of the Panchayat shall exercise all the powers and perform all the duties and functions of the Sarpanch of the Panchayat whenever the Sarpanch is absent or is on leave or resigns from office or expires or is disqualified or is incapacitated from functioning or if a motion of no confidence is passed against him until the Sarpanch resumes his office or the post of Sarpanch is filled by election, as the case may be.

III. Powers, Duties and Responsibilities of Village Panchayat Secretary

The Powers, Duties and Responsibilities of the Panchayat Secretary are as follows:

General Powers (Section 113-A):

- (i) To attend every meeting of the Panchayat, including Gram Sabha meeting, unless he is precluded from attending the meeting due to unavoidable circumstances
- (ii) To write the proceeding of every meeting in the minutes book
- (iii) To place all the correspondence received by him, especially various schemes of the Government, instructions issued by the Director and other authorities (except those of confidential nature) before the Sarpanch and also for the information of all members during the meeting

- (iv) To receive all correspondence, scrutinize the same, and dispose of after having satisfied that the same are complete in all respects
- (v) To finalize the agenda of every meeting in consultation with the Sarpanch
- (vi) To report within seven days to the Block Development Officer any vacancy in the office of the Sarpanch or Deputy Sarpanch or a member caused due to death, resignation, or continuous absence for more than three consecutive ordinary meetings of the Panchayat
- (vii) To report to the Block Development Officer any illegal act or misconduct or misuse or abuse of powers, any infringement of the provisions of this Act by the Sarpanch or Deputy Sarpanch or the members of the Panchayat as soon as the same comes to his knowledge
- (viii) To report, as soon as possible, to the Block Development Officer if any member of the Panchayat attracts disqualification under section 10 of the Goa Panchayat Raj Act, 1994
- (ix) To maintain all the registers prescribed under various Rules and other Registers as may be directed by the Block Development Officer
- (x) To be responsible for safe custody of Panchayat funds, assets of Panchayat and all the Registers maintained by the Panchayat
- (xi) To comply with the instruction issued by the Block Development Officers and superior authorities from time to time
- (xii) To maintain cordial relations with the elected representative
- (xiii) To ensure that the grants released by the Government under Grant-in-Aid for specific purposes are not spent by the Panchayat for any purpose other than the purpose for which it is sanctioned.

Executive Powers (Section 47 B):

1. To issue the licences for construction, repairs, modification, and alteration so, also occupancy certificates in pursuance of the resolution of the Panchayat
2. To initiate action for stopping and or demolishing an unauthorized structure/ /building constructed without the permission of the Panchayat after the resolution is passed to that effect

3. To execute the resolution passed by the Panchayat body
4. to execute the order passed by any Authority in any appeal or petition made before such Authority under the provisions of this Act or Rules framed thereunder if the Panchayat fails to execute the same within the time limit as specified in such order and in case no time limit has been specified, within one month of passing of such order.

IV. Functions and Duties of Gram Sevak (Section 113-B):

The Gram Sevak shall perform the duties and functions entrusted to him from time to time by the Block Development Officer or the Director.

V. Duties of Other Employees

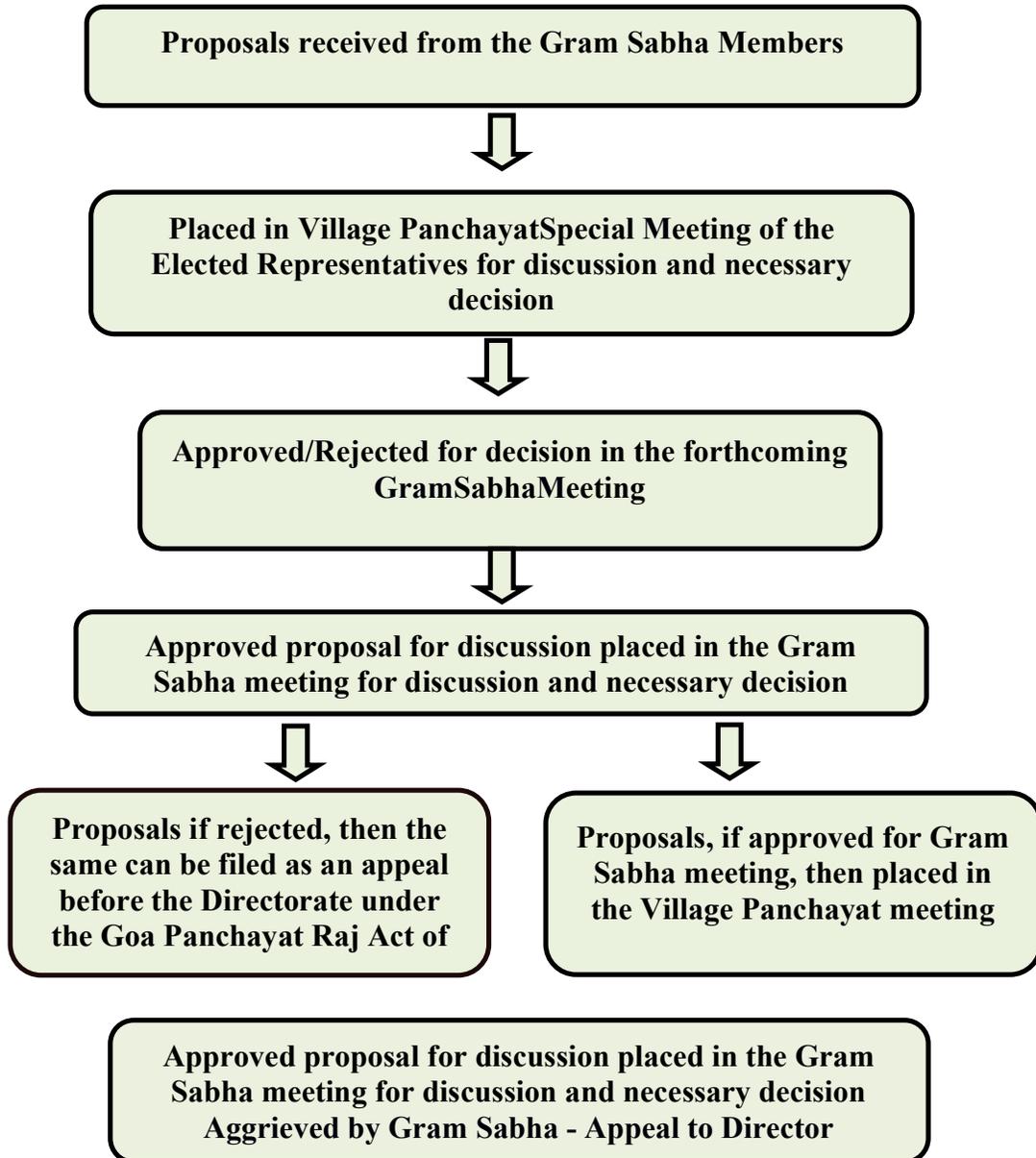
As per rules to be added

Sr. No.	Name of the Employee	Designation	Duties/Responsibilities
1	Shri Ramesh S. Velip	Clerical Staff	All works pertaining to clerical works
2	ShriRajendra C. Gaonkar	Peon	All works pertaining to multi task works

Chapter 3 - Section 4 (1)(b)(iii) of the Right to Information Act, 2005

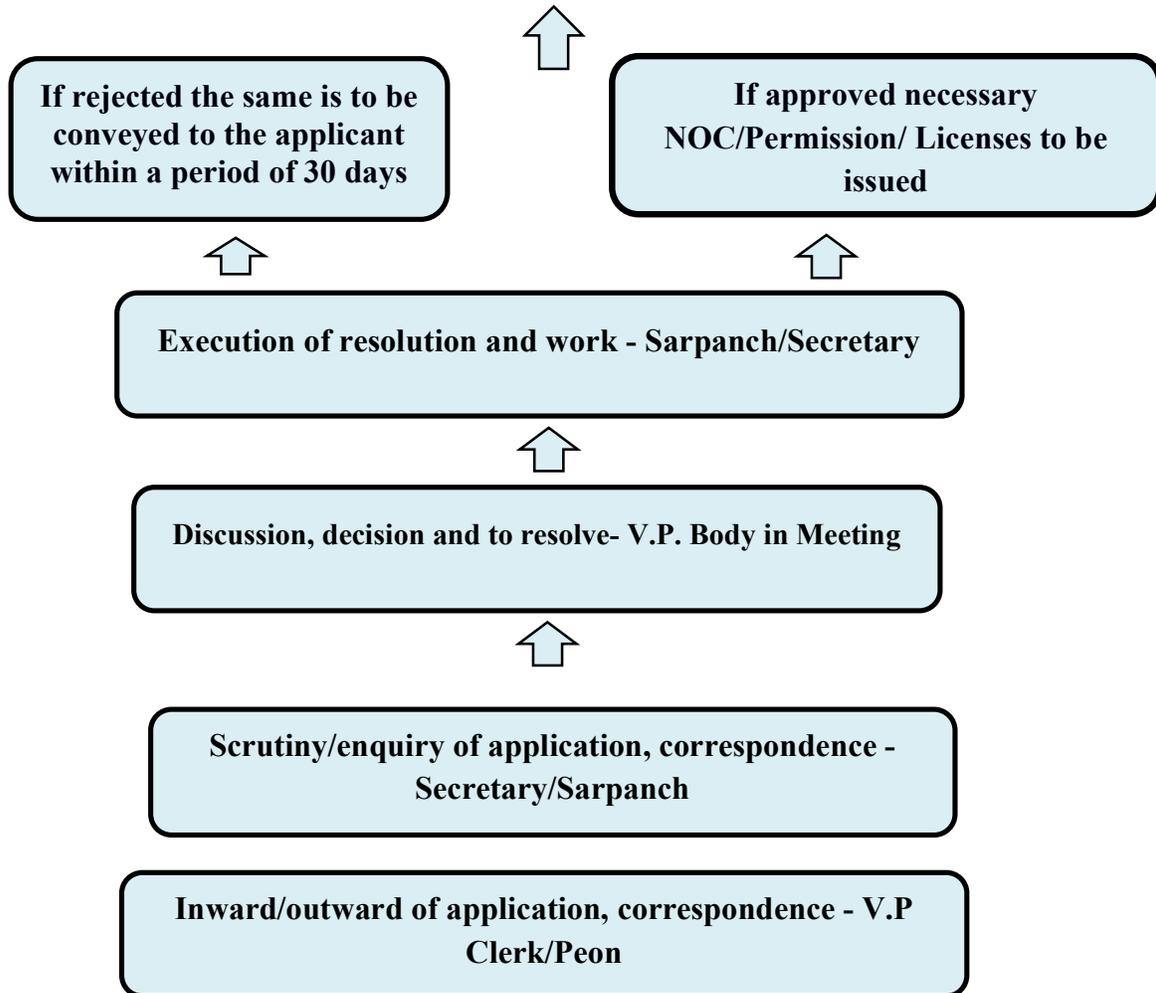
The procedure followed in the decision-making process, including channels of supervision and accountability

I. Decision-making process followed by the Village Panchayat for Gram Sabha proposals and applications.



II. Decision making process followed by the Village Panchayat

The applicant can prefer an appeal under The Goa Panchayat Raj Act, 1994, as applicable, if aggrieved with the decision



Chapter 4 - Section 4 (1)(b)(iv) of the Right to Information Act, 2005

Norms set for the discharge of functions

The details of the norms/standards set by the Village Panchayat for the execution of Services, Certificates or Schemes:

Sr. No.	Type of Service or Scheme	Time limit (Mention as per the Act / circular / recent instructions)
A. Licenses / Permissions issued by the Village Panchayat		
1	Grant of License for Construction/ Reconstruction of any structure	One Month
2	Permission for Repairs of House or Structure	One Month
3	License for hotels, shops, restaurants, eating houses, coffee houses, sweet meat shops, bakeries, Boards, etc.	One Month
4	Permission for the construction of factories/ Installation of Machinery	One Month
5	License for using any place for Trade, Business or Industry	One Month
6	License for places for disposal of Dead Bodies	One Month
7	Licensing of Shops	One Month
B. Certificates issued by the Village Panchayat		
1	Income Certificate	One week
2	Birth / Death Certificate	One Day
3	Occupancy Certificate:	One Month
4	No Dues Certificate	One week
5	Non-availability of Birth or Death Certificate	One Day
The Sarpanch to issue certificates at the request of the party		

6	Residence Certificate	One week
7	Character Certificate	One week
8	Dependency Certificate	One week
9	Poverty Certificate	One week
10	Divergence Certificate	One week
11	Bonafide Fisherman Certificate	One week
12	Occupation Certificate	One week
C. No Objection Certificates (NOCs) issued by the Village Panchayat		
1	NOC for Water Connection	20 days
2	NOC for Electricity Connection	20 days
3	NOC for running General Stores	20 days
4	NOC for running a Bar/ Liquor shop	20 days
5	NOC for running Establishment	20 days
D. Other Services		
1	Correction in Births and Deaths Records	One month
2	Issue of certified copies of Resolutions	15 days
3	Issue of Information under RTI Act, 2005	One month

Chapter 5 - Section 4 (1)(b)(v) of the Right to Information Act, 2005
Rules, Regulations, Instructions, Manual and Records held by it or under its control or
used by its employees for discharging its functions

I. Acts

1. The Goa Panchayat Raj Act, 1994
2. The Right to Information Act, 2005
3. The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 (POSH Act)
4. The Goa (Regulation of Land Development and Building Construction) Act, 2008
5. The Goa Land Development and Building Construction Regulation, 2010
6. The Registration of Births and Deaths Act, 1969.
7. The Goa (Right to Citizens to Time-Bound Delivery of Public Services) Act, 2013

II. Amendments to the Goa Panchayat Raj Act, 1994

1. The Goa Panchayat Raj (First Amendment) Act, 1996 [6-2-1997]
2. The Goa Panchayat Raj (Second Amendment) Act, 1999 [20-9-1999]
3. The Goa Panchayat Raj (Third Amendment) Act, 2000 [19-5-2000]
4. The Goa Panchayat Raj (Amendment) Act, 2001[25-01-2001]
5. The Goa Panchayat Raj (Amendment) Act, 2001[21-05-2001]
6. The Goa Panchayat Raj (Amendment) Act, 2002[25-01-2002]
7. The Goa Panchayat Raj (Sixth Amendment) Act, 2002[13-9-2002]
8. The Goa Panchayat Raj (Seventh Amendment) Act, 2003 [14-4-2003]
9. The Goa Panchayat Raj (Eighth Amendment) Act, 2003 [26-11-2003]
10. The Goa Panchayat Raj (Amendment) Act, 2007[09-03-2007]
11. The Goa Panchayat Raj (Amendment) Act, 2010 [11-10-2010]
12. The Goa Panchayat Raj (Amendment) Act, 2015 [03-06-2015]
13. The Goa Panchayat Raj (Amendment) Act, 2017 [12-09-2017]
14. The Goa Panchayat Raj (Amendment) Act, 2021 [08-10-2021]
15. The Goa Panchayat Raj (Amendment) Act, 2023 [14-03-2023]
16. The Goa Registration of Births and Deaths (Amendment) Rules, 2014
17. The Goa Registration of Births and Deaths (Amendment) Rules, 2021

III. Rules related to Village Panchayats

1. The Goa Panchayats (Gram Sabha Meetings) Rules, 1996.
2. The Goa Panchayats (Meetings) Rules, 1996.
3. The Goa Panchayat (Publication of name of elected members) Rules, 1997.
4. The Goa Panchayat (Election of Sarpanch and Deputy Sarpanch) Rules, 1997.
5. The Goa Panchayat Raj (Oath of Office to Panchayat Members) Rules, 1997.
6. The Goa Panchayat Raj (Co-Option of Members) Rules, 1997.
7. The Goa Panchayats and ZillaPanchayats (Removal of Disqualification of Membership) Rules, 1997.
8. The Goa Panchayat Raj (Conditions of Service of State Election Commissioner) Rules, 1997.

9. The Goa Panchayat Raj (Election Petition Authority) Rules, 1997.
10. The Goa Panchayat Raj (Qualifications and other Conditions of service of Chairman and members of the Goa State Finance Commission) Rules, 1997.
11. The Goa Panchayats (Accounts, Audit and Custody of Funds) Rules, 1997.
12. The Goa Panchayat Raj (Election Petition Dispute Procedure) Rules, 1998.
13. The Goa Panchayat Raj (Imposition of taxes, fees and other dues) Rules, 1998.
14. The Goa Panchayat Raj (Manner of publication of Bye-laws) Rules, 1999.
15. The Goa Panchayat Raj (Co-option of Members of Standing Committees) Rules, 1999.
16. The Goa Panchayat Raj (Recovery of taxes, fees and other dues) Rules, 1999.
17. The Goa Panchayat Raj (Write off irrecoverable amounts) Rules, 1999.
18. The Goa Panchayat Raj (Application of Panchayat Fund and ZillaPanchayat Fund) Rules, 2000.

IV. Other documents related to Village Panchayats (Circulars, OMs, etc.)

Sr. No.	Document title	Link to the scanned document
1	Directorate of Panchayats, Goa	https://panchayatgoa.gov.in/

Act, Amendments and Rules are available and can be downloaded from the Official Website at the following links:

- For Act - <https://villagepanchayatshristal.com/rti-act/>
<https://villagepanchayatshristal.com/panchayat-raj-act/>
<https://villagepanchayatshristal.com/other-acts/>
- For Amendments - <https://villagepanchayatshristal.com/rti-act/>
<https://villagepanchayatshristal.com/panchayat-raj-act/>
<https://villagepanchayatshristal.com/other-acts/>
- For Rules - <https://villagepanchayatshristal.com/rti-act/>
<https://villagepanchayatshristal.com/panchayat-raj-act/>
<https://villagepanchayatshristal.com/other-acts/>

Chapter 6 - Section 4 (1)(b)(vi) of the Right to Information Act, 2005

Statement of the categories of documents that are held by it or under its control

I. Categories of documents

1. Attendance Register for Regular Staff
2. Service Records of Regular Staff other than the Panchayat Secretary and Gram Sevak
3. Muster Roll for Contract Staff / Daily Wage Workers
4. Register for attendance and recording Minutes of Gram Sabha Meetings
5. Register for attendance and recording Minutes of Panchayat Meetings
6. Register of Births and Deaths
7. Register of NOC for House Repair and Construction License
8. Register for Occupancy Certificates
9. Register of EHN
10. Register of Illegal Constructions Complaints
11. Register of Fixed Deposits
12. Postage Register
13. Rent Register
14. Inward / Outward Register
15. Movement Register
16. Register of RTI Applications
17. Any Other Register maintained
18. Forms I- XI
19. Earnest Money Deposited (EMD) Register
20. Security Deposited Register
21. Income Tax Register
22. Labour Cess Register
23. GST Register
24. Royalty Register

II. Custodian of Documents/Categories

The Panchayat Secretary shall be the Custodian of all the above-listed categories of documents.

III. Procedure to access such documents

The permitted documents can be accessed by making an application under the Right to Information Act, 2005, by the applicant by affixing the required fees.

Chapter 7 - Section 4 (1)(b)(vii) of the Right to Information Act, 2005
Particulars of any arrangement for consultation with the general public in
relation to the formulation and implementation of its policy

(NOT APPLICABLE TO THE VILLAGE PANCHAYAT)

Chapter 8 - Section 4 (1)(b)(viii) of the Right to Information Act, 2005
Statement of the Boards, Councils, Committees and Other Bodies

I. Details of Statutory Committees

1. Supervisory Committee

- Chairperson: **Smt. Sejal P. Gaonkar**
- Date of Constitution:
- Tenure: 5yrs
- Total Number of Members: 5 Nos

2. Village Development Committee

- Chairperson: **Smt. Sejal P. Gaonkar**
- Date of Constitution: 26/07/2015
- Tenure: 5yrs
- Total Number of Members: 24 nos

3. Ward Development Committee

- Chairperson: **Smt. Sejal P. Gaonkar**
- Date of Constitution: 30/01/2011
- Tenure: 5yrs
- Total Number of Members: 9 Nos

4. Vigilance Committee

- Chairperson: **Smt. Sejal P. Gaonkar**
- Date of Constitution: 02/11/2022
- Tenure: 5yrs
- Total Number of Members: 5 Nos

II. Details of Standing Committees

1. Production Committee

- Chairperson:**Smt. Sejal P. Gaonkar**
- Date of Constitution:28/12/2020
- Tenure: 5yrs
- Total Number of Members: 5 Nos
-

2. Social Justice Committee

- Chairperson:**Smt. Sejal P. Gaonkar**
- Date of Constitution:28/12/2020
- Tenure: 5yrs
- Total Number of Members: 5 Nos

3. Amenities Committee

- Chairperson:**Smt. Sejal P. Gaonkar**
- Date of Constitution:28/12/2020
- Tenure: 5yrs
- Total Number of Members: 5 Nos

Other Committees

4. Biodiversity Management Committee

- Chairperson:**Shri Vinay M. Tubki**
- Date of Constitution:02/10/2017
- Tenure: 5 yrs
- Total Number of Members: 7 Nos.

5. Village Child Committee

- Chairperson:**Smt. Sejal P. Gaonkar**
- Date of Constitution:31/10/2022
- Tenure: 5 yrs
- Total Number of Members: 9 Nos.

6. Garbage Management Committee

- Chairperson:**Smt. Sejal P. Gaonkar**
- Date of Constitution:07/12/2022
- Tenure: 5yrs
- Total Number of Members: 24 Nos

7. Village Water, Health & Sanitation Committee

- Chairperson:**Smt. Sejal P. Gaonkar**
- Date of Constitution:26/07/2015
- Tenure: 5yrs
- Total Number of Members: 9 Nos

8. Village Education Committee

- Chairperson:**Smt. Sejal P. Gaonkar**
- Date of Constitution: 26/07/2022
- Tenure:
- Total Number of Members: 21 Nos

9. Social Audit Committee (MGNREGA)

- Chairperson:
- Date of Constitution:
- Tenure:
- Total Number of Members:

10. Road Safety Committee

- Chairperson:**Smt. Sejal P. Gaonkar**
- Date of Constitution: 28/12/2020
- Tenure:
- Total Number of Members: 7 Nos

11. Forest Right Committee

- Chairperson:**Shri Ganesh BhivaGaonkar**
- Date of Constitution:28/2/2008
- Tenure:
- Total Number of Members: 15 Nos

12. Stray Dog Committee

- Chairperson:**Smt. Sejal P. Gaonkar**
- Date of Constitution: 28/08/2020
- Tenure:
- Total Number of Members:

13. Road Safety and Traffic Management Committee

- Chairperson:**Smt. Sejal P. Gaonkar**
- Date of Constitution:26/07/2015
- Tenure: 5yrs
- Total Number of Members: 9 Nos

14. Child Protection Committees

- Chairperson:**Smt. Sejal P. Gaonkar**
- Date of Constitution:
- Tenure: 5yrs
- Total Number of Members:

Chapter 9 - Section 4 (1)(b)(ix) of the Right to Information Act, 2005

Directory of its officers and employees

Directory of Panchayat Elected Representatives and Employees

Sr. No.	Name of the Employee	Designation	Phone No.	Email ID
1	Smt. Sejal P. Gaonkar	Sarpanch	8459516867 8007731718	vpshristhal380@rediffmail.com
2	ShriShivaraja V.N.Deshmukh	Deputy Sarpanch	9579100355	vpshristhal380@rediffmail.com
3	ShriRamuJaiwantNaik	Panch Member	9158403058 9822685153	vpshristhal380@rediffmail.com
4	Smt. Levia S. Naik	Panch Member	9545595942	vpshristhal380@rediffmail.com
5	Shri Rajesh K. Velip	Panch Member	8551029998 9923488605	vpshristhal380@rediffmail.com
6	ShriDasharath S. Gaonkar	Panch Member	8830607862 9421279890	vpshristhal380@rediffmail.com
7	Shri Ganesh B. Gaonkar	Panch Member	9765186644 9325345964	vpshristhal380@rediffmail.com
8	Smt. Akshata A. Velip	Panch Member	9356625080 9284478380	vpshristhal380@rediffmail.com
9	ShriNilesh J. Gaonkar	Panch Member	9021687338 8975194607	vpshristhal380@rediffmail.com
10	ShriSushantNaikGaonkar	VillagePanchayat Secretary	9823524116	vpshristhal380@rediffmail.com
11	Shri Ramesh S. Velip	Clerical Staff	7875933218	vpshristhal380@rediffmail.com
12	Archana S. Bhandari	Gram Sahayak	94212436037	vpshristhal380@rediffmail.com
13	Tejasvi D. Komarpant	Gram Sahayak	9145529873	vpshristhal380@rediffmail.com

14	ShriRajendra C. Gaonkar	Peon	9765715901	vpshristhal380@rediffmail.com
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Chapter 10 - Section 4 (1)(b)(x) of the Right to Information Act, 2005

Monthly remuneration received by each of its officers and employees

Monthly honorarium received by Panchayat Representatives and Monthly Remuneration received by Panchayat Employees

Sr. No.	Name	Designation	Basic Pay/ Honorarium
1	Smt. Sejal P. Gaonkar	Sarpanch	₹ 6000.00
2	Shri.Shivaraja V.N.Deshmukh	Deputy Sarpanch	₹ 5250.00
3	Shri.RamuJaiwantNaik	Panch Member	₹ 4500.00
4	Smt. Levia S. Naik	Panch Member	₹ 4500.00
5	Shri. Rajesh K. Velip	Panch Member	₹ 4500.00
6	Shri. Dasharath S. Gaonkar	Panch Member	₹ 4500.00
7	Shri Ganesh B. Gaonkar	Panch Member	₹ 4500.00
8	Smt. Akshata A. Velip	Panch Member	₹ 4500.00
9	Shri.Nilesh J. Gaonkar	Panch Member	₹4500.00
10	Shri.Sushant Anand Naik Gaonkar	VillagePanchayat Secretary	Salary paid by the office of BDO
11	Shri Ramesh S. Velip	Clerical Staff	₹ 43614.00
12	Smt. Archana S. Bhandari	Gram Sahayak	Rs. 21,000/-
13	Smt. Tejasvi D. Komarpant	Gram Sahayak	Rs. 21,000/-
14	Shri. Rajendra C. Gaonkar	Peon	₹ . 37738/-

Chapter 11 - Section 4 (1)(b)(xi) of the Right to Information Act, 2005
The Budget Allocated to each Agency, including the particulars of all plans,
proposed expenditures and reports on disbursement made

Please Scan and paste the pdf file of Form X– Receipts and Expenditure2024-25

Please Scan and paste the pdf file of Form XI – Budget2025-26

Form XI – Budget 2025-26



Email-ID vpshristhal380@rediffmail.com
OFFICE OF THE VILLAGE PANCHAYAT
SHRISTHAL
CANACONA – GOA
403702

Phone No. 0832-2633380

Mobile No

Ref: No: VPS/CAN/F- /2024-25/1208

Date:- 19

TO,
The Block Development Officer,
Canacona Goa

Sub:- Submission of budget of the years 2025-26.

Sir,

I am submitting herewith the budget Triplicate copy of year 2025-20

This is for your kind information.

Yours Faithfully

Sefal.
SARPANCH
SARPANCH
V.P. SHRISTHAL
V.P. SHRISTHAL



RECEIVED
BY *[Signature]*
25/03/24

FORM NO. 11
[[See rule 25(i)]]

BUDGET FOR THE PANCHAYAT

FOR

The year 2025-2026



No. VPS/CAN/Budget/2024-25/
Office of the Village Panchayat
ShrithalCanacona Goa

Date:-

TO,
The Block Development Officer,
Canacona-Goa.

Sub: - Submission of budget for the year 2025-26

Sir,

The Budget for the year cited above are submitted herewith in triplicate (along with copies of V.P. (proceedings) for sanction under rule of the Village Panchayat Act and Audit and custody of funds rules 1997.

Early necessary sanction is required.
Approved and passed in monthly
Meeting dt. 05/03 / 2025 of resolution no. 5/1

Yours faithfully

FORM
[See rule
Budget for

Receipt	Sanctioned Estimate of the previous Yrs: 2023-24	Actuals of the previous years 2023-24	Sanctioned Estimate of the current years 2024-25	Actuals of current years 2024-25	Expenditure	
					Budget estimate of ensuring years 2025-26	
1	2	3	4	5	6	7
1. Opening Balance	620500.00	25973288.05	820500.00	25259098.96	24000000.00	1) Administration
						i) Salary of Staff
2. Grants from Govt.	770000/-		920000.00	243980.00	250000.00	ii) Salary of member
i) Special Deve. Works GIA grant	8500000.00	941248.00	9450000.00	00.00	3000000.00	iii) Stationary
G.I.A (ST)	900000.00		800000.00	00.00	1000000.00	iv) Dead stock of Office
Garbage	500000.00	—	500000.00	00.00	200000.00	Maintenance
Health Grants				781000.00	00.00	v) Postage
Disaster Grants				25000.00	25000.00	vi) Publicity
						vii) Meetings refreshment
ii) General Matching grant		383499.00	400000.00	169774.00	200000.00	viii) Telephone bill
GIA-Staff salary	1400000.00	1200000.00	1800000.00	1200000.00	1300000.00	ix) Electricity bill
GIA-Mem salary	500000.00	513000.00	600000.00	584750.00	700000.00	x) Water bill
XVth Fin.Com.		733335.00	900000.00	1507560.00	1000000.00	Expenditure for general function
Industrial grant			500000.00	00.00	00.00	Panchayat in Schedule-I
Garbage			500000.00	00.00	00.00	2) Sanitation and public Health & Family welfare
ST	600000.00			00.00	00.00	i) Cleaning of gutter
						ii) Disposal of Garbage all expenses under item XIX & XX of schedule-I
3) Other Grants GPDP		25000.00	500000.00	10000.00	25000.00	3) Public works
						Expenses of items under No.IX schedule No.II roads, Culverts foot bridge other means
i) Local Authority RDA	200000.00		300000.00	00.00	00.00	Communication rural electrification expenditure on market fairs No. XVII of schedule
ii) Private						
G.T.	17070000.00	3796082.00	17170000.00	4522064.00	7700000.00	

11
(i)
Panchayat Fund



Current years	Ensuring Year	Sanctioned Estimate of previous Yrs. 2023-24	Actuals of the previous years 2023-24	Sanctioned Estimate of the current years 2024-25	Estimate actual of current years 2024-25	Budget Estimate of ensuring Yrs 2025-26	
8	9	10	11	12	13	14	15
		2400000.00	1882050.00	2500000.00	1921200.00	3000000.00	
		1400000.00	427431.00	1500000.00	825440.00	1500000.00	
		1200000.00	315451.00	1300000.00	3068744.00	3500000.00	
		5000000.00	5463992.00	5300000.00	5815384.00	8000000.00	

FORM
[See rule
Budget for

Receipt	Sanctioned Estimate of the previous Yrs. 2023-24	Actuals of the previous years 2023-24	Sanctioned Estimate of the current years 2024-25	Actuals of current years 2024-25	Expenditure	
					Budget estimate of ensuring years 2025-26	
1	2	3	4	5	6	7
B.F	17070000.00	3796082.00	17170000.00	4522064.00	7700000.00	
4. Proceeds of taxes Fees etc. under sec. 153 of the Act.	870000.00	563891.00	970000.00	774743.00	1000000.00	4) Planning and Development Exp.on all items II,III,IV,V,VI
						5)Social Welfare Expenses Col.XXV of Schedule-I Anganwadi Balika
	17940000.00	4359973.00	18140000.00	5296807.00	8700000.00	

11
(ii)

Panchayat Fund

Current years	Ensuring Year	Sanctioned Estimate of previous Yrs. 2023-24	Actuals of the previous years 2023-24	Sanctioned Estimate of the current years 2024-25	Estimate actual of current years 2024-25	Budget Estimate of ensuring Yrs. 2025-26	
8	9	10	11	12	13	14	15
		500000.00	5463992.00	5300000.00	5815384.00	8000000.00	
		550000.00		650000.00	00.00	200000.00	
		555000.00	2000.00	665000.00	00.00	200000.00	
		6105000.00	5465992.00	6615000.00	5815384.00	8400000.00	





FORM
[See rule
Budget for

Receipt	Sanctioned Estimate of the previous Yrs. 2023-24	Actuals of the previous years 2023-24	Sanctioned Estimate of the current years 2024-25	Actuals of current years 2024-25	Expenditure	
					Budget estimate of ensuring years 2025-26	
1	2	3	4	5	6	7
B.F.	17940000.00	4359973.00	18140000.00	5296807.00	8700000.00	B.F.
5. Proceeds of other Loans etc.	—	—	—	00.00	00.00	6) Education and Culture National day celebration of prize uniform, Expenditure in Col. XIII, XIV, XVI
6. Sale Proceeds	250000.00	57000.00	300000.00	00.00	300000.00	7) Rural Housing Exp. On items in Col. VII R.D.A. necessary Grant 8) Drinking water all expenses on construction of well maintenance of taps, under Col. VII & schedule -I
C.F.	18190000.00	4416973.00	18440000.00	5296807.00	9000000.00	9) Poverty alleviation programme Exp. On all item on Col. XII on schedule-I



11
(i)
Panchayat Fund

Current years	Ensuring Year	Sanctioned Estimate of previous Yrs. 2023-24	Actuals of the previous years 2023-24	Sanctioned Estimate of the current years 2024-25	Estimate actual of current years 2024-25	Budget Estimate of ensuring Yrs. 2025-26	
8	9	10	11	12	13	14	15
		6105000.00	5465992.00	6615000.00	5815384.00	8400000.00	
		150000.00	20217.00	200000.00	16520.00	200000.00	
		550000.00	—	650000.00	00.00	600000.00	
		950000.00	—	950000.00	00.00	1000000.00	
		500000.00	—	600000.00	00.00	500000.00	
		8255000.00	5486209.00	9015000.00	5831904.00	10700000.00	

FORM
[See rule
Budget for

Receipt	Sanctioned Estimate of the previous Yrs. 2023-24	Actuals of the previous years 2023-24	Sanctioned Estimate of the current years 2024-25	Actuals of current years 2024-25	Expenditure	
					Budget estimate of ensuring years 2025-26	
1	2	3	4	5	6	7
B.F.	18190000.00	4416973.00	18440000.00	5296807.00	9000000.00	B.F.
7.Extra Ordinary Receipt	520500.00	1467647.11	1050000.00	1395404.26	1500000.00	10)Libraries Expenses on News Paper in Col. XVI of Schedule-I
						11)Rural Sanitation Expenditure on items XVII of Schedule-I
						12)Construction and maintenance of Slaughter house and Cattle pounds Expenses on items under Col. V,XV,XXV schedule-I
						13) Miscellaneous Maintenance of Community assets on items XXII of schedule any other do not include item refunded royalty e.g. SD income tax etc.
RECEIPT	18710500.00	5884620.11	19490000.00	6692211.26	10500000.00	
OPENING BALANCE	620500.00	25973288.05	820500.00	25259098.96	24000000.00	
G.T.	19331000.00	31857908.16	20310500.00	31951310.22	34500000.00	G.T.

11
(i)
Panchayat Fund



Current years	Ensuring Year	Sanctioned Estimate of previous Yrs. 2023-24	Actuals of the previous years 2023-24	Sanctioned Estimate of the current years 2024-25	Estimate actual of current years 2024-25	Budget Estimate of ensuring Yrs. 2025-26	
8	9	10	11	12	13	14	15
		8255000.00	5486209.00	9015000.00	5831904.00	10700000.00	
		90000.00	17073.00	350000.00	15898.00	100000.00	
		550000.00	32500.00	400000.00	41000.00	500000.00	
		500000.00	—	400000.00	00.00	400000.00	
		1300000.00	1063027.20	1100000.00	1029246.16	1200000.00	
		10695000.00	6598809.20	11265000.00	6918048.16	12900000.00	
		8636000.00	25259098.96	9045500.00	25033262.06	21600000.00	
		19331000.00	31857908.16	20310500.00	31951310.22	34500000.00	

Secretary
V.P. SHRISTHAL

Sarpanch
V.P. SHRISTHAL

Chapter 12 - Section 4 (1)(b)(xii) of the Right to Information Act, 2005

Manner of execution of subsidy programmes and schemes, including the amounts allocated and the details of beneficiaries of such programmes

The applicants submit their duly filled-in applications along with the enclosures with reference to the various subsidy programmes and schemes routed through the Village Panchayat.

The required enclosures (eg.Gram Sabha Resolution, Income Certificate, Dependency Certificate, etc.)from the Village Panchayat office are handed over to the applicant for submission to the concerned department for availing the necessary benefit.

The details of beneficiaries and job card holders are available in the V.P. Office if the concerned department sends them for the general viewing of the public.

Chapter 13- Section 4(1)(b)(xiii) of the Right to information Act. 2005

Particulars of recipients of concession permits or authorisations granted by it

Details of Concessions NOCs and Licences issued by Village Panchayat for the financial year. 2024-25

Sr.no.	Details of Concessions NOCs or Licences	Procedure followed	Number of recipients
1	NOC for water and Electricity Connection	As per Panchayat Raj-Act 1994	53
2.	ONC for House repair and Construction Licence		5
3	Trade Licence and Establishment		13
4.	Licence for places for disposal of Dead Bodies		21
5	Concessions granted		0

Chapter 14 - Section 4 (1)(b)(xiv) of the Right to Information Act, 2005
Details in respect of the information available to or held by it, reduced in
an electronic form

Details in respect of the information available to or held by it reduced in an electronic form

Sr. No.	Type of Information	Location where available	Format in which Information Available
1	Documents listed in Chapter 6	In the Custody of Panchayat Secretary	Hard Copies
2	Acts, Rules, Amendments, Circulars, OMs	In the Custody of Panchayat Secretary and on Official Website	Hard Copies and in Electronic Form
3	Details of Schemes available	In the Custody of Panchayat Secretary and on Official Website	Hard Copies and in Electronic Form

Chapter 15 - Section 4 (1)(b)(xv) of the Right to Information Act, 2005

Particulars of facilities available to citizens for obtaining information

Particulars of facilities available to citizens for obtaining information

Sr. No.	Facility/Helpline	Days	Timings
1	Official Website	All days of the week	All time
2	Panchayat Notice Board	Monday to Saturday (except public holidays)	10.00 am to 1.00 pm & 2.00pm to 5.30 pm
3	Directorate of Panchayat	Monday to Friday (except public holidays)	Add DOP Office timings
4	Library (if available)	Monday to Saturday (except public holidays)	Add Office timings
5	Proactive Disclosure	Monday to Saturday (except public holidays)	10.00 am to 1.00 pm & 2.00pm to 5.30 pm
6	CSC(Wherever available)	NIL	NIL
7	Nirnay Portal / App	All days of the week	All time
8	E Gram Swaraj	All days of the week(http:// e gram swaraj)	All time
9	Panchayat Development Portal	All days of the week (All time
10	GPDP	Gpdp.nic.in	All time

Chapter 16 - Section 4 (1) (b)(xvi) of the Right to Information Act, 2005
Names, designations and other particulars of Authorities under RTI Act,
2005

Details of RTI Authorities

Sr. No.	Name of the Authority	Designation	Positions under the RTI Act	Contact Number	Email Address
1	SavioCarvalho	Block Development Officer	First Appellate Authority (FAA)	8668305592	bdo_can@yahoo.in
2	ShriSushantNaikGaonkar	V.P Secretary	Public Information Officer (PIO)	9823524116	vpshristhal380@rediffmail.com

Chapter 17 - Section 4 (1)(b)(xvii) of The Right to Information Act, 2005

Other Useful Information

Other Useful Information of The Directorate of Panchayats

I. Citizen Charter

II. Available on the Official Website at

<https://villagepanchayatshristal.com/citizen-character/>

III. Grievance Redressal Officer

Name	Shri. Sushant Anand Naik Gaonkar
Designation	V.P. Secretary
Address	Tembewada, Canacona Goa
Contact	9823524116
Email	sushantnaikgaonkar@gmail.com.

IV. Details of RTI Application and Appeals Received and Disposed in the Year 2024-25

Total number of RTI Applications received	6 nos
Total number of RTI Applications disposed	6 nos
Total number of RTI Applications rejected/not collected	0
Total number of Appeals made for the Year 2024-2025	0

V. Information related to Procurement – tenders, quotations, work ordered(2024-25)

Tenders (2024-25)

Tender dated 25.09.2024 of proposed Construction of Compound Wall beside the VillahePanchayatShristhal in V.P. ShristhalCanacona, Goa.

Quotations (2024-25)

Work Orders (2024-25)

Work Order dated 15.11.2024 of proposed Construction of Compound Wall beside the VillahePanchayatShristhal in V.P. ShristhalCanacona, Goa.

Amounting to Rs. 34642.892/-

VI. Memorandum of Understanding (MoUs) –
KamdenuGorashaSanthanCanacona

VII. Proceedings / resolution of Gram Sabha(2024-25)

Ordinary GramSabhaMeeting

1. Ordinary GramSabha dated 28.07.2024 (Hard copy of the same is available at V.P. Office Shristal).
2. Ordinary GramSabha dated 17.11.2024 (Hard copy of the same is available at V.P. Office Shristal).
3. Ordinary GramSabha dated 02.03.2025(Hard copy of the same is available at V.P. Office Shristal).

Special GramSabha Meeting

1. Special GramSabha dated 15.08.2024(Hard copy of the same is available at V.P. Office Shristal).
2. Special GramSabha dated 02.10.2024(Hard copy of the same is available at V.P. Office Shristal).
3. Special GramSabha dated 19.12.2024 (Hard copy of the same is available at V.P. Office Shristal).
4. Special GramSabha dated 26.01.2025 (Hard copy of the same is available at V.P. Office Shristal).

VIII. Proceedings / resolution of the Village Panchayat body meetings,

5. Body Meeting dated 18.04.2024 (Hard copy of the same is available at V.P. Office Shristal).
6. Body Meeting dated 18.05.2024(Hard copy of the same is available at V.P. Office Shristal).
7. Body Meeting dated 31.05.2024 (Hard copy of the same is available at V.P. Office Shristal).
8. Body Meeting dated 14.06.2024 (Hard copy of the same is available at V.P. Office Shristal).
9. Body Meeting dated 27.06.2024(Hard copy of the same is available at V.P. Office Shristal).
10. Body Meeting dated 18.07.2024 (Hard copy of the same is available at V.P. Office Shristal).
11. Body Meeting dated 27.07.2024 (Hard copy of the same is available at V.P. Office Shristal).
12. Body Meeting dated 14.08.2024 (Hard copy of the same is available at V.P. Office Shristal).
13. Body Meeting dated 30.08.2024 (Hard copy of the same is available at V.P. Office Shristal).
14. Body Meeting dated 13.09.2024 (Hard copy of the same is available at V.P. Office Shristal).
15. Body Meeting dated 27.09.2024 (Hard copy of the same is available at V.P. Office Shristal).
16. Body Meeting dated 15.10.2024 (Hard copy of the same is available at V.P. Office Shristal).
17. Body Meeting dated 14.11.2024 (Hard copy of the same is available at V.P. Office Shristal).
18. Body Meeting dated 29.11.2024 (Hard copy of the same is available at V.P. Office Shristal).
19. Body Meeting dated 16.12.2024 (Hard copy of the same is available at V.P. Office Shristal).
20. Body Meeting dated 31.12.2024 (Hard copy of the same is available at V.P. Office Shristal).
21. Body Meeting dated 15.01.2025(Hard copy of the same is available at V.P. Office Shristal).
22. Body Meeting dated 17.02.2025 (Hard copy of the same is available at V.P. Office Shristal).

23. Body Meeting dated 05.03.2025 (Hard copy of the same is available at V.P. Office Shristal).
24. Body Meeting dated 26.03.2025(Hard copy of the same is available at V.P. Office Shristal).